

STATE OF TEXAS			
Texas Department of Public Safety			
STATE BUILDING ELECTRONIC ACCESS CARD APPLICATION			
IMPORTANT: FORM MUST BE TYPED AND SIGNED BY THE AUTHORIZED DESIGNATOR IF BROUGHT IN PERSON. IF E-MAILED, THE E-MAIL ADDRESS WILL ACT AS THE SIGNATURE. The applicant is a state employee authorized by the nature of his work to have access to the following state office building(s) after normal working hours in which his office and/or agency is located. Application valid for 30 days.			
SIGNATURE OF AUTHORIZED DESIGNATOR OR E-MAIL ADDRESS:			DATE:
FIRST NAME:	MIDDLE INITIAL:	LAST NAME:	
DL NUMBER:	STATE: TX		DOB:
AGENCY NUMBER: 307	AGENCY NAME: Secretary of State		WORK PHONE:
EMPLOYEE: <input checked="" type="checkbox"/>	CONTRACTOR: <input type="checkbox"/>	INTERN: <input type="checkbox"/>	EXPIRATION DATE: n/a
CARD NUMBER 1)		CLEARANCE 1)	
CARD NUMBER 2)		CLEARANCE 2)	
CARD NUMBER 3)		CLEARANCE 3)	
CARD NUMBER 4)		CLEARANCE 4)	
CARD NUMBER 5)		CLEARANCE 5)	
CARD NUMBER 6)		CLEARANCE 6)	
CARD NUMBER 7)		CLEARANCE 7)	

RETURN THIS FORM VIA E-MAIL TO: electronic.access@txdps.state.tx.us

AFTER RECEIVING CONFIRMATION THAT THE BADGE IS READY, YOU WILL NEED TO BRING YOUR DRIVER'S LICENSE OR VALID PHOTO ID TO:

TEXAS DEPARTMENT OF PUBLIC SAFETY
 CAPITOL DISTRICT OFFICE
 1500 N. CONGRESS ROOM 102
 AUSTIN, TEXAS 78701

CP- 6 (Rev. 06/29/09)

